



Job Title: Construction Concrete Superintendent

Department: Concrete

Reports To:

FLSA Status: Non-exempt

Designation: Safety-Sensitive

Prepared Date: 02/09/2026

Position Description:

The Concrete Superintendent is responsible for overseeing and directing all field operations related to concrete construction projects from mobilization through completion. This role provides leadership to field crews, coordinates resources, and ensures work is executed safely, efficiently, and in accordance with project requirements, quality standards, and schedules. Projects may include structural concrete, flatwork, foundations, site concrete, vertical elements, and specialty concrete work across a variety of project types.

Essential Job Functions: may include the following or other duties as assigned:

Operations:

- Plan, organize, and supervise daily concrete construction activities across one or multiple job sites
- Coordinate sequencing of work including excavation interfaces, forming, reinforcing, embeds, placements, finishing, curing, and stripping
- Develop short-term work plans and manpower projections to meet schedule and production goals
- Collaborate with project management to identify constructability challenges and implement solutions
- Coordinate with subcontractors, inspectors, suppliers, testing agencies, and other trades

Field Leadership & Workforce Management:

- Lead, train, and mentor foremen and field crews to promote productivity, accountability, and craftsmanship
- Assign work tasks and monitor crew performance to ensure efficient use of labor and equipment
- Promote a professional jobsite culture focused on teamwork, communication, and quality execution

Equipment and Materials Coordination:

- Ensure appropriate tools, equipment, and materials are available and properly maintained
- Coordinate concrete deliveries, pump operations, placement equipment, and specialty vendors
- Monitor material usage to reduce waste and control costs

Quality Control:

- Verify concrete work complies with project drawings, specifications, and applicable codes



- Inspect forms, reinforcing, embeds, finishes, and completed work for accuracy and quality
- Address deficiencies promptly and implement corrective actions as needed

Documentation and Reporting:

- Maintain accurate daily reports including labor, equipment, production, and site conditions
- Track progress against schedule and communicate delays or concerns to project management
- Assist with coordination of inspections, testing documentation, and project closeout activities

Safety and Compliance:

- Enforce company safety policies and applicable regulatory requirements
- Conduct daily safety briefings and ongoing jobsite safety observations
- Identify and mitigate jobsite hazards, including those related to concrete placement, lifting, and equipment operations
- Promote a culture where safety is a shared responsibility

Requirements/Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Valid driver's license and ability to travel to job sites as required
- CPR/First Aid certification
- Minimum of 5–10 years of experience supervising concrete construction operations
- Broad knowledge of concrete construction methods including foundations, slabs, vertical concrete, and site work
- Experience with large-scale tilt-up commercial or industrial buildings
- Knowledge of Floor flatness numbers and what it takes to achieve them
- Experience working around Large cranes
- Ability to read and interpret construction drawings, specifications, and schedules
- Strong leadership, organizational, and communication skills
- Proven ability to manage crews, schedules, and multiple work activities simultaneously
- Working knowledge of construction safety standards and best practices
- Commitment to quality standards.
- Ability to work in a fast-paced and dynamic environment.
- Experience across multiple project types (commercial, multifamily, industrial, or civil)
- OSHA 30 certification
- Familiarity with construction management and reporting software (MS Project, Procore, or others)
- Bilingual communication skills (English/Spanish) a plus



Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to work outdoors in varying weather conditions
- Ability to walk uneven terrain, climb ladders, and access all areas of an active job site
- Ability to lift and carry materials and equipment up to 50 lbs
- Ability to stand and move for extended periods

NOTE: This job description is not intended to be all-inclusive. Employees may perform other related duties as negotiated to meet the ongoing needs of the organization.

Disclaimer: Although the Company has attempted to accurately and thoroughly describe this position, the Company reserves the right to change the same, including to change, add to or subtract from the duties outlined, within the sole discretion of the Company, at any time, with or without advance notice.

Acknowledgement: Employee signature below indicates understanding of the requirements, essential functions and duties of the position.

Name:

Signature:

Date:
